

CITY OF VANCOUVER

COUNCIL MEETING - JANUARY 8, 1969

JAN 8 1969

A Meeting of the Council of the City of Vancouver was held on Wednesday, January 8, 1969, in the Council Chamber, at approximately 9:30 a.m.

PRESENT: His Worship the Mayor
Aldermen Alsbury, Atherton, Bird, Broome,
Graham, Linnell, Rankin, Sweeney
and Wilson

ABSENT: Alderman Adams (Leave of Absence)

CLERK TO THE COUNCIL: R. Thompson

PRAYER The proceedings in the Council Chamber were opened with prayer.

COMMITTEE OF THE WHOLE

MOVED by Ald. Graham,
SECONDED by Ald. Rankin,
THAT this Council resolve itself into Committee of the Whole,
His Worship the Mayor in the Chair.

- CARRIED

'IN CAMERA' MEETING

The Council agreed to an 'In Camera' meeting later this day in regard to Personnel matters.

ADOPTION OF MINUTES

MOVED by Ald. Broome,
THAT the Minutes of the Regular Council meeting, dated
December 17, 1968, be adopted.

- CARRIED

MOVED by Ald. Broome,
THAT the Minutes of the Council meeting dated December 19,
1968, be adopted.

- CARRIED

CONDOLENCES - The Late Mr. D. McQueen

Alderman Wilson referred to the recent passing of
Mr. D. McQueen, former Assessment Commissioner of the City of Vancouver
who spent many years in that capacity.

MOVED by Ald. Wilson,
THAT a letter extending condolences of the members of the City
Council be forwarded to Mrs. McQueen and the other members of the
family.

- CARRIED

REPORT REFERENCE

Assessment Commissioner Assessments: 1969

After hearing an oral report from the Assessment Commissioner
regarding 1969 assessments and following questions by members of the
Council, His Worship requested the Assessment Commissioner to submit
a summary of his remarks in writing to members of the Council for
information.

Council Meeting, January 8, 1969 2

UNFINISHED BUSINESS

JAN 3 1969

1. Illegal Accommodation:
3484 Oxford Street

On December 17, 1968, the Council considered a Board of Administration report, dated November 29, 1968, in regard to illegal accommodation at 3484 Oxford Street, the tenants being Miss Dale Evans and Mrs. Melody Kilian. The Committee of Officials, having reviewed the matter, recommended this application be refused. This recommendation was adopted by the Council on October 1, 1968.

After hearing the representation made by the tenants, the Council, on December 17, 1968, tabled the question for two weeks.

MOVED by Ald. Broome,

THAT permission be granted for Miss Dale Evans and Mrs. Melody Kilian to continue to occupy this accommodation to not later than May 31, 1969.

- CARRIED

2. Composite Brochure:
Various Civic Facilities

On December 17, 1968, the Council considered a Board of Administration report dealing with the Vancouver Civic Auditorium Board request that a composite brochure of various Civic facilities be prepared. The matter was deferred pending the hearing of a delegation. However, to assist the Council in later consideration, it is felt certain preliminary preparation should follow and therefore, it was,

MOVED by Ald. Broome,

THAT the Manager of the Queen Elizabeth Theatre and Playhouse be authorized to coordinate the efforts of the various organizations in the preparation of a draft of a proposed composite brochure involving Civic facilities and if considered necessary, employ the services of an advertising and public relations consultant;

FURTHER THAT the Board of Administration report to the Council on the source of funds for the proposed brochure following which report, Council will hear a delegation from the Auditorium Board.

- CARRIED

ENQUIRIES AND OTHER MATTERS

Alderman Wilson -
Report of Ontario Law
Reform Commission:
(Landlord and Tenant)

enquired whether the Law Department would obtain a copy of this report for the Law Library.

His Worship the Mayor requested the Deputy Corporation Counsel to obtain a copy for the purpose.

Alderman Atherton -
Recount

referred to the recount as a result of the recent Aldermanic election and enquired, if the recount results in a change in elected Aldermen, what provision is there to provide for this changed circumstance.

The enquiry was answered by His Worship the Mayor.

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ENQUIRIES AND OTHER MATTERS (cont'd)

Alderman Bird -
Building Permit:
3600 block West 15th

advised of a petition which he filed from residents in the area of 3640 West 15th Avenue in opposition to a building permit granted for a one family dwelling on a half lot at this location.

His Worship the Mayor referred the petition to the Board of Administration for consideration.

Alderman Bird -
Building Permit:
4500 Block West 3rd

referred to a petition commenting with respect to proposal to construct a house on property at 4546 West 3rd Avenue and making certain suggestions in connection therewith.

The Alderman requested the matter be referred to the Board of Administration and His Worship the Mayor referred the matter accordingly.

COMMUNICATIONS OR PETITIONS

1. Appointment of Deputy Mayor

His Worship the Mayor recommended Alderman Bird be appointed Deputy Mayor for the quarter ending March 31, 1969.

MOVED by Ald. Broome,

THAT Alderman Bird be appointed Deputy Mayor for this period.

- CARRIED

2. Commendation:
Safe-Driving Week, 1968

MOVED by Ald. Linnell,

THAT the communication, dated December 19, 1968, from the Canada Safety Council President, commending the City of Vancouver and its administration for active and successful participation in the Safe-Driving Week, 1968, having been one of the cities to win the Governor General's commendation for ending that week without a single traffic fatality, be received.

- CARRIED

3. Mayor's Participation:
First Canadian Urban Transportation Conference

The Council noted an invitation from the First Canadian Urban Transportation Conference to be held February 9 - 12, 1969, in Toronto, addressed to His Worship the Mayor, requesting his participation.

MOVED by Ald. Wilson,

THAT, since the Council favours the Mayor's participation, His Worship be authorized to attend this Conference.

- CARRIED

Council Meeting, January 8, 1969 . . . JAN. 8. 1969 4

COMMUNICATIONS OR PETITIONS (cont'd)

4. University Endowment Lands:
Property in Vicinity of King Edward
and 29th Avenues

MOVED by Ald. Wilson,

THAT the communication from Wallace and MacKay Agencies Ltd. regarding University Endowment Lands property in the vicinity of King Edward and 29th Avenues, be referred to Reports of Committees later this day.

- CARRIED

BOARD OF ADMINISTRATION AND OTHER REPORTS

A. General Report
January 3, 1969

Works and Utility Matters

(i) Parking Garage - Seymour and
Pender Streets: Encroachment (Clause 2)

MOVED by Ald. Graham,

THAT this Clause be adopted after section (b) in the recommendation is altered to read as follows:

'If the project continues for a year or longer, the hoarding and walkway must be removed by not later than November 15, 1969'.

- CARRIED

(ii) General Report

MOVED by Ald. Graham,

THAT Clauses 1 and 3 to 6 inclusive of the report of the Board of Administration (Works and Utility matters), dated January 3, 1969, be adopted.

- CARRIED

Building and Planning Matters

(i) Illegal Accommodation: 245 East 63rd Avenue
Mr. R. Torrentino (Clause 4)

The Board of Administration submitted the Building Inspector's report regarding permission requested by Mr. R. Torrentino to use illegal accommodation in his basement at 245 East 63rd Avenue. He is asking permission to use one room as an accessory kitchen on submission of a statutory declaration that the accommodation is for single family use. The Building Inspector reported that latest inspection of the building reveals a kitchenette area containing a sink and gas stove.

MOVED by Ald. Wilson,

THAT the applicant be permitted to use the room in question, including the sink and cooking facilities, on the signing of a statutory declaration that such facilities are for his own use only and will not be used for the purpose of providing accommodation for other family use;

FURTHER THAT in the event of any violation being found of this action of Council, prosecution proceedings be commenced.

- CARRIED

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BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Building and Planning Matters (cont'd)

- (ii) Housing in the South-East Sector:
Inter-Continental Holdings Limited (Clause 5)

MOVED by Ald. Wilson,
THAT this Clause be received and referred to the appropriate
Committee of Council in 1969 which will deal with housing. - LOST

- (iii) General Report

MOVED by Ald. Broome,
THAT Clauses 1 to 3 inclusive and 5 of the report of the
Board of Administration (Building and Planning matters), dated
January 3, 1969, be adopted. - CARRIED

(Alderman Atherton is recorded as having voted in the
negative in respect of Clause 5)

Finance Matters

- (i) Civic Grant:
United Community Services (Clause 2)

MOVED by Ald. Bird,
THAT this Clause be deferred for consideration at an appropriate
meeting of the 1969 Council. - CARRIED

- (ii) Flags for Mothers' March Campaign
Kinsmen Rehabilitation Foundation (Clause 3)

It was reported the Kinsmen Rehabilitation Foundation had
requested its application for special flags on the seven City-owned
flag islands, to publicize the Mothers' March Campaign on
February 3, 1969, be withdrawn. The Council agreed with this
withdrawal.

(CLAUSE 3 WITHDRAWN)

- (iii) General Report

MOVED by Ald. Broome,
THAT Clauses 1 and 4 of the report of the Board of Administration
(Finance matters), dated January 3, 1969, be adopted. - CARRIED

B. Personnel Matters,
Regular, December 13, 1968

- (i) Classification and Salary Review:
Business Tax Valuers - Assessment (Clause 2)

MOVED by Ald. Graham,
THAT this Clause be adopted after deleting the following on
page 3, in the third paragraph,

'The Comptroller of Accounts reports that the additional
funds, estimated at \$1,463. for 1968 (6½ months) are
available within the 1968 departmental budget'

and inserting in lieu thereof the following,

'The cost of this proposal for 6½ months in 1968 will be
\$1,463. The Comptroller of Accounts advises that the
1969 departmental salary appropriation will be adjusted
during budget review to provide for the additional funds'

and,

cont'd....

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BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Personnel Matters, Regular,
December 13, 1968

Clause 2 (cont'd)

after deleting item (b), page 4, reading as follows:

'The necessary funds for the balance of 1968, estimated at \$1,463. be made available from the Departmental Budget.'

and inserting in lieu thereof the following:

'That the 1969 salary appropriation be adjusted during budget review to provide for the additional funds required.'

- CARRIED

(ii) Classification and Salary Review:
Purchasing Division (Clause 3)

MOVED by Ald. Graham,
THAT this Clause be adopted after deleting the following on page 4, fourth paragraph,

'The Comptroller of Accounts reports that the additional funds, estimated at \$218. including fringe benefits at 11% for 1968 (four months) are available within the 1968 Departmental Budget.'

and inserting in lieu thereof the following,

'The cost of this proposal for 4 (four) months in 1968 including fringe benefits at 11% will be \$218. The Comptroller of Accounts advises that the 1969 Departmental salary appropriation will be adjusted during budget review to provide for the additional funds.'

and after deleting item (2), page 4, of Board recommendation and reading as follows:

'That the necessary funds for the proposed increase, estimated at \$218. be made available from the Departmental Budget.'

and inserting in lieu thereof the following:

'That the 1969 salary appropriation be adjusted during budget review to provide for the additional funds required.'

- CARRIED

(iii) Reclassification: Probation Officer III
Family and Children's Court (Clause 1)

MOVED by Ald. Graham,
THAT this Clause be adopted.

- CARRIED

C. Personnel Matters, Supplementary,
January 3, 1969

(i) Leave of Absence Without Pay
(Mrs. Lynn Maranda, Museums) - Clause 1

The Board of Administration requested Council permission to withdraw this Clause. Permission was granted accordingly.

(CLAUSE 1 WITHDRAWN)

Council Meeting , January 8, 1969 . . . **JAN .8.1969** 7

BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

Personnel Matters, Supplementary,
January 3, 1969 (cont'd)

- (ii) Salary and Classification Review:
Administrative Assistant - Parks (Clause 2)

MOVED by Ald. Broome,
THAT this Clause be adopted.

- CARRIED

D. Property Matters,
January 3, 1969

MOVED by Ald. Graham,
THAT the report of the Board of Administration (Property matters)
dated January 3, 1969, be adopted.

- CARRIED

E. Report of Official Traffic Commission
dated December 18, 1968

In considering the report of the Official Traffic Commission, a communication was received from Wosk's Ltd. requesting lifting of Christmas parking prohibition in the block in front of the Wosk store at 62 West Hastings Street. If these regulations are not lifted Mr. Ben Wosk requests an opportunity to appear. This particular matter is in reference to Clause 2 of the Official Traffic Commission report dated December 18, 1968.

MOVED by Ald. Linnell,
THAT this Official Traffic Commission report be adopted with the exception of Clause 2 re parking restrictions on major transit routes in the downtown area, which clause be laid on the table pending the hearing of interested parties.

- CARRIED

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At this point a short recess was observed following which the Council reconvened 'In Camera' in the Mayor's Office and then reconvened in open session in the Council Chamber at approximately 11:15 a.m. with the same members of the Council present.

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BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

F. Report of Special Committee re Parking
Problems - West End

The Chairman of the Special Committee re Parking Problems - West End submitted a report under date of December 31, 1968, as a result of consideration given to parking problems in the West End. With this report is filed a Sub-Committee report which outlines various aspects investigated, under the Chairmanship of Mr. L. H. Thorlaksson.

MOVED by Ald. Graham,
THAT this Committee Report, together with the supporting information, be referred to the Board of Administration for consideration and report to the appropriate Committee in 1969.

- CARRIED

Council Meeting, January 8, 1969 . JAN. 8 1969 8

BOARD OF ADMINISTRATION AND OTHER REPORTS (cont'd)

G. Report of Special Committee re University Endowment Lands

The Special Committee re University Endowment Lands submitted the following report under date of December 24, 1968:

"On December 23 your Special Committee re University Endowment Lands met to give further consideration to the subject matter. The Chairman referred to a recent letter from the Honourable Mr. Williston, Minister of Lands, Forest and Water Resources indicating that should the City proceed with detailed studies of the matter, he will be pleased to present the proposals to the Cabinet for consideration.

The Committee's attention was drawn to a copy of a CONCEPTIONAL MASTER PLAN from a report of Project Planning Associates Ltd. dated 1961 on the area in question.

The Chairman advised that during discussions, the Provincial Government officials indicated the Government was generally in favour of this master plan when it was presented by the developers, however due to financial difficulties the development never materialized. The Committee after due consideration recommends:

- (a) That a Joint Technical Committee be appointed to prepare a scheme for progressive development of the University Endowment Lands generally in line with the Conceptional Master Plan prepared by Project Planning Associates Ltd., but excluding the campus area and the presently developed property, for report back to Council and the Provincial Government. FURTHER that the Board of School Trustees (School District 39) be asked to appoint a representative to this Technical Committee.
- (b) That the first duty of the Technical Committee be to submit to Council and the Provincial Government for consideration, the cost factor for any preliminary work which requires to be carried out.
- (c) That the 1968 Council receive this report for information and refer it to the first regular business meeting of the 1969 Council."

MOVED by Ald. Wilson,

THAT recommendations (a) and (b) be received and referred to the first regular business meeting of the 1969 Council, together with the communication from Wallace and MacKay Agencies Ltd. insofar as the particular property in the area is concerned, which is in the vicinity of King Edward and 29th Avenues.

- CARRIED

H. Permit for Mock Auction

MOVED by Ald. Atherton,

THAT, pursuant to Board of Administration report dated January 6, 1969, a permit to conduct an auction sale of the stock at 613 Granville Street be granted to Dall's Ltd., commencing January 9, 1969.

- CARRIED

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UNFINISHED BUSINESS (cont'd)

3. Special Christmas Traffic Regulations:
Temporary Extension

Permission was granted to Alderman Linnell to withdraw a motion on this subject, submitted to the Council meeting on December 19, 1968.

4. Deposit: Candidates

On December 19, 1968, Aldermen Broome and Adams submitted the following motion on which Notice was called, and which is slightly changed in respect of the number of votes cast in favour of the person elected as Mayor:

"THAT WHEREAS there were 7 candidates for the office of Mayor and 35 candidates for the office of Alderman at the election held on December 11th, 1968;

AND WHEREAS under the Canada Elections Act every candidate is required to accompany his nomination papers with a deposit which is returned to him if he is elected or obtains one-half the number of votes polled in favour of the candidate elected;

AND WHEREAS such a deposit has the effect of limiting the candidates to those candidates for office who have serious intentions;

THEREFORE BE IT RESOLVED that the Legislature be petitioned to amend the Vancouver Charter to provide for a deposit to accompany nomination papers for the office of Mayor in the sum of \$250.00, and for the office of Alderman in the sum of \$100.00, which deposits would be returnable to all candidates who are elected or who receive one-fifth of the votes cast in favour of the person elected as Mayor or, in the case of the office of Alderman, one-half of the votes obtained by the elected candidate obtaining the least number of votes;

AND FURTHER BE IT RESOLVED that the Corporation Counsel be authorized to apply for such an amendment to the Vancouver Charter at the next session of the Legislature."

MOVED by Ald. Graham,

THAT the foregoing motion be referred to the 1969 Council.

- LOST

The motion of Aldermen Broome and Adams was put as set out above and,

- CARRIED

- - -

Retiring Members of the Council

His Worship the Mayor paid respects for the services rendered to the citizens of Vancouver by the retiring members of the Council, Aldermen Alsbury, Atherton and Graham. Each of these Aldermen expressed appreciation and made comments.

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MOVED by Ald. Broome,
THAT the Committee rise and report. - CARRIED


MOVED by Ald. Bird,
SECONDED by Ald. Broome,
THAT the report of the Committee be received and referred to
the Council meeting of January 14, 1969, for consideration. - CARRIED

MOVED by Ald. Atherton,
SECONDED by Ald. Alsbury,
THAT the Council adjourn Sine Die. (12:00 noon) - CARRIED

The above are Minutes of Council dated January 8, 1969, and the reports appearing on pages .11-.35..... are those referred to in these Minutes.

For 'In Camera' Minutes see separate Minute book.


MAYOR


CITY CLERK

January 3, 1969

The following is a report of the Board of Administration:

WORKS & UTILITY MATTERS

The Board considered Sundry Matters pertaining to Works and Utility and submits the following report:

RECOMMENDATIONS

1. Tender No. 52-69-1 - Lumber

The City Engineer and Purchasing Agent report as follows:

"Tenders were opened on Monday, December 9, 1968, and referred to the City Engineer and Purchasing Agent for tabulation and report. Tabulation of the tenders received is attached.

This report is submitted to Council because the value of the tender is over \$50,000.00.

The following prices include all taxes and charges, including the 5% Provincial S.S. Tax.

We RECOMMEND acceptance of the low bids to specifications, as follows:

Doman Industries Ltd.

Items 1, 2, 3, 6, 9, 10 and 11 - for a total value of \$50,962.80.

Northcoast Forest Products Ltd.

Items 4, 5, 7, 8, 12, 13, 14, 15 and 16 - for a total value of \$31,864.57.

When Council has made the award contracts will be prepared to the satisfaction of the Corporation Counsel, and signed by your Board."

Your Board

RECOMMENDS the report of the officials be adopted.

2. Parking Garage - Seymour and Pender Streets Encroachment on Seymour Street

The City Building Inspector reports that Dominion Construction Company Limited has applied for permission to occupy a portion of Seymour Street between Pender Street and the land north of Pender for a distance of 23'6" out from the property line. They want this space in order to truck materials and equipment to the building site for pick-up by their climbing crane. Section 1.6.3(1) of the Building By-law reads as follows:

"The Building Inspector shall not authorize the occupation of any part of any street or the air space immediately above such part, beyond twenty feet from the street line, provided however that the Council may authorize the Building Inspector to issue a permit to any person for the use and occupancy of a greater part or area of any street, subject to such conditions and stipulations as the Council may deem expedient."

Cont'd

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Board of Administration, January 3, 1969 2
Works & Utility Matters

Item No. 2 Cont'd

The Building Inspector's representative has inspected the site along with a representative of the Traffic Division of the Engineering Department. The distance requested, 23'6", will bring the edge of the hoarding, inclusive of the walkway, to the easterly boundary of the curb lane. There appears to be no objection to such occupancy if the following condition is met:

The curb lane cannot be occupied until January 2, 1969, and if the project continues for longer than one year the hoarding and walkway will have to be removed during the 1969 Christmas season so that the curb lane will be available for traffic movement.

Your Board

RECOMMENDS:

- (a) That Dominion Construction Company Limited be permitted to occupy Seymour Street for a distance of 23'6" out from the property line. Normal permit charges shall prevail.
- (b) If the project continues for a year or longer, the hoarding and walkway must be removed during the 1969 Christmas season.

3. Underground Wiring to Serve Proposed Subdivision of W $\frac{1}{2}$ Lot 26, Lot 38 and Sub 'C' of Lot 39, all of Blk. 2, Sub 'E', D.L. 183.
Located: 1800 Block Triumph to Pandora Streets

Preliminary approval has been granted by the Approving Officer to subdivide three parcels into two new lots as shown on the attached Drawing #S-105, Section 18 of the Subdivision Control By-law #3334 requires that:

"as a condition precedent to the approval of any subdivision, the applicant shall enter into an agreement with the City that will ensure that all power, telephone and other wire or cable within the subdivision shall be installed underground at no cost to the City."

Under Section #19 of the By-law, the City Council may waive the requirements of Section #18 with respect to any particular wire or cable or to all wires or cables within a subdivision if the Council deems that the applicant would be put to an unreasonable expense in placing such wires or cables underground.

The Director of Planning and the City Engineer are of the opinion that the subdivider would be put to an unreasonable expense in placing such wires and cables underground as this is a minor subdivision in a developed block which is already served by overhead wires located on the adjoining streets.

It is, therefore, recommended by the Director of Planning and the City Engineer that City Council waive the said requirements of Section #18 of the Subdivision Control By-law in this particular case.

Your Board

RECOMMENDS that the recommendation of the Director of Planning and the City Engineer be adopted.

Board of Administration, January 3, 1969 3
 Works & Utility Matters

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4. Underground Wiring to Serve Proposed Subdivision
 of Amended Lots 22 and 24, Block 'B', D.L. 726
 2034 and 2060 East 53rd Avenue, Vancouver

Preliminary approval has been granted by the Approving Officer to subdivide two parcels into three new lots, as shown on the attached Drawing S-106.

Section #18 of the Subdivision Control By-law #3334 requires that:

"as a condition precedent to the approval of any subdivision, the applicant shall enter into an agreement with the City that will ensure that all power, telephone and other wire or cable within the subdivision shall be installed underground at no cost to the City."

Under Section #19 of the By-law, the City Council may waive the requirements of Section #18 with respect to any particular wire or cable or to all wires or cables within a subdivision if the Council deems that the applicant would be put to an unreasonable expense in placing such wires or cables underground.

The Director of Planning and the City Engineer are of the opinion that the subdivider would be put to an unreasonable expense in placing such wires and cables underground as this is a minor subdivision in a developed block which is already served by overhead wires located on the adjoining streets.

It is, therefore, recommended by the Director of Planning and the City Engineer that City Council waive the said requirements of Section #18 of the Subdivision Control By-law in this particular case.

Your Board

RECOMMENDS that the recommendation of the Director of Planning and the City Engineer be adopted.

5. Underground Wiring to Serve Proposed Subdivision
 of Amended Lot 'B' of Lot 7 and Amended Lot 'B'
 of Lot 8, Blocks, 3 to 7, D.L. 657, 442 and 454
 East 57th Avenue

Preliminary approval has been granted to resubdivide two 51' x 155' parcels into three lots, as shown on the attached Drawing S-107.

Section #18 of the Subdivision Control By-law requires that:

"as a condition precedent to the approval of any subdivision, the applicant shall enter into an agreement with the City that will ensure that all power, telephone and other wire or cable within the subdivision shall be installed underground at no cost to the City."

Under Section #19 of the By-law, the City Council may waive the requirements of Section #18 with respect to any particular wire or cable or to all wires or cables within a subdivision if the Council deems that the applicant would be put to an unreasonable expense in placing such wires or cables underground.

The Director of Planning and the City Engineer are of the opinion that the subdivider would be put to an unreasonable expense in placing such wires and cables underground as this is a minor subdivision in a developed block which is already served by overhead wires located on the adjoining streets.

Cont'd

JAN 8 1969

Item No. 5 Cont'd

It is, therefore, recommended by the Director of Planning and the City Engineer that City Council waive the said requirements of Section #18 of the Subdivision Control By-law in this particular case.

Your Board

RECOMMENDS that the recommendation of the Director of Planning and the City Engineer be adopted.

6. Local Improvements By "Petition"

First Step

The City Engineer reports as follows:

"I consider it advisable to carry out projects for

- Pavement and Curbs
- Lane Pavements
- P.C. Concrete Curbs and Gutters

shown in the attached Schedule dated December 18, 1968, as Local Improvements.

The City's share of these improvements is covered in the 1968 Capital Budget."

Second Step

The Director of Finance submits the following report on the financial arrangements:

"In accordance with the provisions of the Local Improvement By-law governing Local Improvement procedures, I am submitting the City Engineer's report dated December 18th, 1968.

The estimated total cost of these improvements is \$727,304.00 and the City's share of the cost is \$399,914.00.

I have to report that the necessary financial arrangements can be made to carry out this work."

Your Board has decided that it is desirable to undertake the projects referred to in the attached list and

RECOMMENDS that the reports of the City Engineer and Director of Finance be adopted.

* * * * *

For adoption see pages⁴.....

Board of Administration, January 3, 1969 . . . JAN. 8. 1969 . . . 5

BUILDING AND PLANNING MATTERS

The Board considered matters pertaining to Building and Planning and submits the following report:

RECOMMENDATIONS

1. Temporary Display Cottages -
1501 Main Street
Lindal Cedar Homes (C.E.) Ltd.

The City Building Inspector reports as follows:

"A request has been received from Lindal Cedar Homes (C.E.) Ltd. to permit 5 existing temporary display cottages at 1501 Main Street located in No. 3 Fire Limit to remain for a further period of two years.

These wooden buildings do not meet the Building By-law requirements for fire protection or construction but I am prepared to recommend that the buildings be permitted on this site, for display purposes, in accordance with the requirements of Section 2.6. of the Building By-law, the significant points of which are as follows:

- (1) The applicant shall deposit with the City, a Bond of Indemnity satisfactory to the Corporation Counsel, to guarantee the demolition of the buildings and removal of all materials from the site within the specified period.
- (2) Sanitary facilities shall be provided in accordance with the Medical Health Officer's requirements.
- (3) Due provision shall be made for fire protection to the satisfaction of the Fire Chief.

I recommend that these five temporary buildings be allowed to remain for a period expiring December 31, 1970, in accordance with Section 2.6. of the Building By-law."

Your Board

RECOMMENDS that the recommendation of the City Building Inspector be adopted.

2. Project 200 Rezoning Application:
Community Arts Council

The Director of Planning has submitted the following report:

"A letter dated December 5, 1968, addressed to His Worship the Mayor, was received from the Community Arts Council on the afternoon of December 5th, too late to be considered at the Public Hearing relative to the above-mentioned rezoning application.

On the morning of December 5th, 1968, at a Public Hearing, the City Council considered said application to rezone stage 1 and a portion of stage 3 of Project 200 from a CM-1 Commercial District and M-2 Heavy Industrial District to a CD-1 Comprehensive Development District. After considering several submissions, City Council resolved that the rezoning application be approved subject to conditions.

. . . Cont'd.

JAN 8 1969

Clause No. 2 (Cont'd.)

Most of the points raised in the Community Arts Council letter were dealt with in the Technical Planning Board's report dated October 28th, 1968, on the rezoning applications. However, one point raised in the Community Arts Council letter was that interested organizations should have access to the Project drawings (rather than sketches) and in reasonable time to permit adequate comment. It should be noted that all such drawings, together with written submissions that form part of any rezoning application are available for examination in the Planning Department at any time after submission of an application.

It is recommended that this report, together with the Technical Planning Board's report of October 28th, and the Council's resolution of December 5th be forwarded to the Community Arts Council for information."

Your Board

RECOMMENDS that the foregoing report of the Director of Planning be approved.

(Circulated is a copy of a letter from the Community Arts Council, dated December 5, 1968.)

3. Illegal Accommodation:
 2834 West 41st Avenue
 (Mr. Kenneth Lozowski)

Mr. K. Lozowski has written two letters to the City objecting to Building Division's requirement that he comply with the resolution of Council passed on June 11, 1968. The City Building Inspector reports as follows:

"There is no new information submitted by Mr. Lozowski, and I believe the matter can be best dealt with by repeating the report which was submitted to Council, the recommendation of which was adopted on June 11, 1968:

'The above addressed building contains approved accommodation as follows:

MAIN FLOOR: 1 Housekeeping Unit
 SECOND FLOOR: 1 Dwelling Unit and 1 Housekeeping Unit

This accommodation comes within the City Council's latest housing policy which extended the RS-1 additional accommodation expiring in 1967 to December 31, 1969 upon application. In addition, there is a basement suite which the Technical Planning Board has ordered removed.

The basement accommodation at 2834 West 41st Avenue was originally dealt with by the Technical Planning Board in July of 1964 and by the Zoning Board of Appeal in August 1964, which resulted in approval of the accommodation until April 30, 1965.

More recent inspections revealed that the basement unit was still occupied and various letters have been exchanged between the City and the owners (K. & M. Lozowski) culminating on March 29, 1968 when Development Permit Application No. 43452 was taken out by Mr. Lozowski.

. . . Cont'd.

Board of Administration, January 3, 1969 . ~~JAN. 8. 1969~~ 7
 Building and Planning Matters

Clause No. 3 (Cont'd.)

This application requested permission to retain all the accommodation as it exists, including the now time-elapsed and therefore illegal basement accommodation. The decision of the Technical Planning Board was that the upstairs accommodation could be continued until December 31, 1969 (in common with other like accommodation), but that the basement unit be discontinued on or before April 30, 1968. It was immediately after this date that the communication was received by the City Clerk from the owners and tenants.

The tenant occupying the basement accommodation, Mrs. Crockett, has been given an application form for presentation to the Hardship Committee so this case can be considered by them, but to date this form has not been returned.

Your Board RECOMMENDS that enforcement action be taken against the owners of this property in this matter unless a hardship application is received within sixty (60) days.'

Since that date repeated calls and personal contact have been made with the occupant of the basement unit (Mrs. Crockett) in an endeavour to obtain a properly completed statutory declaration for consideration under City Council's Hardship Policy.

On November 7, 1968, a letter was sent from this Division advising both the owner (Mr. K. Lozowski) and the tenant (Mrs. Crockett) that unless the required statutory declaration was submitted on or before November 22, 1968, the Development Permit would be cancelled as the approval for the retention of the units on the upper floors was conditional on the basement being discontinued as separate living or sleeping quarters. The letter further informed both parties that in the event that the Development Permit Application was refused then the building would have to be restored to its original status as a One Family Dwelling.

Both the owner, Mr. Lozowski, and the tenant, Mrs. Crockett, have been given every opportunity to either comply with the decision of the Technical Planning Board or submit a properly completed statutory declaration for consideration under City Council Hardship Policy. As neither course has been followed, it is recommended that the Building Inspector be instructed to take the necessary enforcement action."

Your Board RECOMMENDS that the recommendation of the Building Inspector be adopted.

(Copies of communications from Mr. K. Lozowski received November 22 and November 27, 1968, are circulated for the information of Council.)

4. Illegal Accommodation:
 245 East 63rd Avenue
 (Mr. R. Torrentino)

Mr. R. Torrentino has written requesting permission to continue to use illegal accommodation in his basement. He states that he uses one room as an accessory kitchen and wants to continue to use it on submission of a statutory declaration that the accommodation is for single family use.

. . . Cont'd.

JAN 8 1969

Clause No. 4 (Cont'd.)

The City Building Inspector reports as follows:

"On November 3, 1966, a Development Permit and a Building Permit were issued to erect a one family dwelling with an unfinished basement. On May 23, 1967, a further Building Permit was issued to a Mr. Torrentino to install one bedroom, one washroom and two storage rooms in the basement. No further habitable accommodation could be installed because the Floor Space Ratio would be exceeded.

As a result of a complaint, re-inspection of the building was made on September 24, 1968 where it was found that the basement now contained, in addition to the washroom and bedroom, a large finished room with a kitchenette area containing a sink and gas stove. The Inspector reported that this new room was occupied as additional habitable accommodation at the time of his inspection. Subsequently a letter was sent to the registered owner advising:

- (1) With the addition of new habitable accommodation, the building now exceeds the maximum permitted Floor Space Ratio in an RS-1 (One Family Dwelling) District.
- (2) Because the Floor Space Ratio is exceeded, the sink and cooking facilities installed in the basement prior to the issuance of any permits must also be removed.
- (3) If it is the wish of the owner to retain the use of the additional habitable accommodation including the sink and cooking facilities then examination should be made of the right of appeal as set out under Section 573 of the Vancouver City Charter. If the appeal is successful a permit for the sink and cooking facilities will be required with the submission of the usual affidavit as to use."

Your Board RECOMMENDS that the Building Inspector be instructed to carry out the normal enforcement procedure.

(Copies of letter from Mr. R. Torrentino dated November 27, 1968, are circulated for the information of Council.)

5. Housing in the South-East Sector - Inter-Continental Holdings Limited

The Director of Planning has submitted the following report:

"On October 3, 1968, Mr. John Dowling, Consultant, appeared before the Special Committee of Council re Housing, and outlined a proposal of Inter-Continental Holdings Limited in respect to the South East Sector.

The Committee resolved that:

'Mr. Dowling submit his proposal in writing to the Director of Planning for subsequent report to City Council.'

Subsequently, Inter-Continental Holdings Limited submitted a proposal in a letter, dated November 13, 1968, which is circulated as Appendix A to this report.

. . . Cont'd.

Board of Administration, January 3, 1969 **JAN . 8. 1969 9**
 Building and Planning Matters

Clause No. 5 (Cont'd.)

The substance of Inter-Continental Holdings Limited's proposal is to redesign the area encompassing housing sites (1) to (8), plus the neighbouring parks designated on the plan of development approved by City Council on May 31, 1968 (see Appendix B). The aim of their proposal is to create a development which would have architectural continuity of design and which they say would result in social integration of inhabitants.

Inter-Continental Holdings Limited state that their proposal would adhere to the various land use requirements and densities already agreed by Council which includes setting aside areas for public housing and senior citizen development.

In return for their design services, Inter-Continental Holdings Limited request that the City allow them to negotiate for the purchase of a 10-12 acre parcel of land within the redesigned area.

On November 27, 1968, a meeting was held in the office of the Director of Planning with Messrs. James Houston and G.A. Sutherland. It became obvious that Inter-Continental Holdings Limited had not been aware of the Council resolutions of June 21, 1968 which committed the housing sites in Areas A and C of the South East Sector to various types of operations including, condominium, limited dividend, co-operative, senior citizen and public housing. It was pointed out that the Inter-Continental Holdings Limited's proposal could not be pursued unless Council were prepared to reverse its earlier decision. Inter-Continental Holdings Limited were advised that a Town House site would be available in Area C and other possible sites could be available in Areas B and D (depending on Council's decision) and that their Company would have an opportunity to bid on these sites.

It is recommended that, in light of the discussions between Inter-Continental Holdings Limited and the Director of Planning, the proposal of Inter-Continental Holdings Limited not be considered."

Your Board RECOMMENDS the foregoing recommendation of the Director of Planning be approved.

* * * * *

For adoption see page . *485*.....

FINANCE MATTERS

The Board considered matters pertaining to Finance and submits the following report:

RECOMMENDATIONS:1. Sinking Fund and Investment Matters, November, 1968

The Board considered the following report of the Director of Finance respecting Security transactions during the month of November 1968, and a Summary of Securities held by the General and Capital Accounts as at November 30, 1968.

GENERAL AND CAPITAL ACCOUNT TRANSACTIONS

<u>Date</u>	<u>Type of Security</u>	<u>Maturity Date</u>	<u>Maturity Value</u>	<u>Cost</u>	<u>Term</u>	<u>% Value</u>
<u>Bank Term Deposits</u>						
Nov. 1	Royal Bank of Canada	Nov. 18/68	\$ 300,853.73	\$ 300,000.00	17	6.11
Nov. 15	Mercantile Bank of Canada	Jan. 23/69	303,601.23	300,000.00	69	6.35
Nov. 18	Mercantile Bank of Canada	Jan. 31/69	202,584.93	200,000.00	74	6.375
Nov. 21	Mercantile Bank of Canada	Jan. 31/69	506,321.92	500,000.00	71	6.50
			<u>\$ 1,313,361.81</u>	<u>\$ 1,300,000.00</u>		

* * * * *

CEMETERY PERPETUAL FUND TRANSACTIONS

<u>Date</u>	<u>Type of Security</u>	<u>Maturity Date</u>	<u>Par Value</u>	<u>Price</u>	<u>Cost</u>	<u>Yrs./Mos.</u>	<u>Yield %</u>
<u>Debentures Purchased</u>							
Nov. 19	City of Van. 5½%	Mar. 1/79	\$ 1,000.00	\$ 83.75	\$ 837.50	10/3	7.80
Nov. 19	City of Van. 6%	June 15/80	2,000.00	86.375	1,727.50	11/7	7.80
Nov. 19	City of Van. 4½%	Jan. 15/79	20,000.00	77.41	15,482.00	10/2	7.75
Nov. 21	Gtr. Van. Water Dist. 3½%	June 1/80	<u>1,000.00</u>	67.75	<u>677.50</u>	11/6	7.80
			<u>\$24,000.00</u>		<u>\$18,724.50</u>		

* * * * *

GENERAL AND CAPITALSummary of Securities Held as at November 30, 1968

<u>Type of Security</u>	<u>Par or Maturity Value</u>	<u>Cost of Book Value</u>
<u>Short Term</u>		
Bank Deposit Receipts	\$ 16,624,514.50	\$ 16,200,000.00
Provincial Government of B.C. Parity (P.G.E.) 6½% Bonds due September 15, 1971	<u>1,000,000.00</u>	<u>1,001,000.00</u>
	<u>\$ 17,624,514.50</u>	<u>\$ 17,201,000.00</u>
<u>Medium Term</u>		
Government of Canada 4½% Bonds due September 1, 1972	<u>\$ 4,280,000.00</u>	<u>\$ 4,229,482.89</u>

RECOMMENDED by the Board of Administration that the above report of the Director of Finance re Sinking Fund and Investment Matters be confirmed.

2. United Community Services: Civic Grant

The Director of Social Planning/Community Development reports:

"On March 7, 1968, the Vancouver City Council, upon recommendation of the Standing Committee on Finance, approved a grant of \$25,000 to the United Community Services subject to agreement of program between UCS and the Director of Social Planning/Community Development; such program to be submitted to Council for approval.

The attached report, dated November 18, 1968 has been submitted to the City by UCS. Their studies and reports on social problems, research and consultative services, were similar in 1968 to those provided in preceding years and for which the City has been making an annual grant of \$25,000.

The Director of Social Planning/Community Development supports the 1968 program of UCS and recommends City Council approval and payment of the grant."

Your Board RECOMMENDS the foregoing recommendation of the Director of Social Planning/Community Development be adopted.

RECOMMENDATION and CONSIDERATION

3. Flags for Mothers' March Campaign - Kinsmen Rehabilitation Foundation

The City Engineer reports as follows:

"The Kinsmen Rehabilitation Foundation request permission to install special flags on the seven City-owned flag islands to publicize their 'Mothers' March' Campaign on February 3rd, 1969. The proposed flags will be 3' x 6' red nylon flags with a white symbol, which relates to the Mothers' March Campaign, painted on them. Six flags would be placed on the lower poles in each island.

The estimated cost of this work is \$650.00.

I RECOMMEND that permission be granted to install the special flags on the flag islands.

The Kinsmen Rehabilitation Foundation also request a grant of \$650.00 from the City to cover these costs. It may be that the actual installation cost will amount to less than \$650.00 in which case the grant would be reduced correspondingly."

Your Board adopts the report of the City Engineer and submits these matters to Council for Consideration.

Board of Administration, January 3, 1969
Finance Matters

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RECOMMENDATION

4. Tender Award Report

In accordance with Council policy, the following contracts were awarded by the Board of Administration:

<u>Contract No.</u>	<u>Description of Supplies</u>	<u>Contractors</u>	<u>Date</u>	<u>Cost</u>
<u>Traffic Signal Equipment</u>				
29-68-9	Item 1	C.G.E. (low bid)	Nov. 7	\$2,440.00 plus 5%
		Source of Funds: Capital & Stores Acct.		
	Item 2	C.G.E. (low bid)	Nov. 7	\$5,081.40 +5%
		Source of Funds: Capital & Stores Acct.		
	Item 4	C.G.E. (low bid)	Nov. 7	\$3,588.00 plus 5%
		Source of Funds: Capital & Stores Acct.		
	Item 5	C.M. Lovsted (low bid)	Nov. 7	\$1,392.00 plus 5%
		Source of Funds: Capital & Stores Acct.		
	Item 6	Crouse Hinds (low bid)	Nov. 7	\$282.24 plus 5%
		Source of Funds: Capital & Stores Acct.		

22-68-2	De-Icing Salt	Vancouver Salt (only bid)	Nov. 13	\$21.44 ton - scowed \$21.65 ton - trucked
		Source of Funds: Budget		

41-68-7	Sewer Cleaner	National Machinery (low bid meeting specs.)	Nov. 15	\$11,371.63 plus 5%
		Source of Funds: Trucks & Additional Heavy Equipment		

40-68-11	Tires	Dunlop - 2 yr. contract (overall low except Items 9 & 24)	Nov. 26	\$36,415.65 +5% per year
		Source of Funds: Revenue Budget		
	Items 9 & 24	Goodyear Tire - 2 yr. contract (Item 9 - low bid)	Nov. 26	\$5,237.00 +5% per year
		Source of Funds: Revenue Budget (Item 24 - next to low bid)		

16-68-14	Soil, Concrete Test Equip. Item 1-4, 7-9)	Hoskins Scientific (low bids)	Oct. 24	\$5,239.80 plus 5%
		Source of Funds: Capital		
	Item 5	Purves Ritchie (low bid)	Oct. 24	\$846.00 plus 5%
		Source of Funds: Capital		

39-68-7	Custom Buses	Willock Truck Equip. (only bid)	Oct. 29	\$14,501.70 plus 5%
		Source of Funds: General Revenue		

3-68-17	Service & Maintenance of Typewriters:			
	Semi-annual Insp.	Royal Typewriters - 3 yr. contract (low bid)	Nov. 6	per yr. approx. \$157.50
		Source of Funds: Budget		
	Quarterly Insp.	Byrnes Typewriters - 3 yr. contract (low bid)	Nov. 6	per yr. approx. \$2,626.50
		Source of Funds: Budget		

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For adoption see page ..5....

JAN 8 1969

BOARD OF ADMINISTRATIONPERSONNEL MATTERSDECEMBER 13, 1968

The following is a report of the Board of Administration re Personnel Matters:

RECOMMENDATIONS:

1. Reclassification - Probation Officer III to Probation Officer, Enforcement - Family and Children's Court.

The Director of Personnel Services reports as follows:

"On September 10, 1968, Council adopted a report of the Chief Probation Officer and the Methods Analyst which recommended that the Enforcement Section of the Family and Children's Court be strengthened by additional staff.

Since the implementation of this report resulted in increased duties and responsibilities of the Enforcement Section Supervisor, the Director of Personnel Services recommended that the position then classified as Probation Officer II and occupied by Mr. W. R. Haines be reclassified to that of a Probation Officer III.

Following our usual procedure, the position of Probation Officer III was posted. During the recruitment process and through further discussions with the Methods Analyst, the Chief Probation Officer, and this department it became evident that the work of the Supervisor of the Enforcement Section was not properly described by the Probation Officer III class specification. Reclassification of this position to Probation Officer, Enforcement, Pay Grade 25 (\$649-777) is recommended.

SUMMARY

<u>Incumbent</u>	<u>Present Classification</u>	<u>Proposed Classification</u>	<u>Effective Date</u>
W.R. Haines (Presently Probation Officer II)	Probation Officer III Pay Grade 25 (\$649 - 777)	Probation Officer, Enforcement, Pay Grade 25 (\$649 - 777)	Aug. 29, 1968.

This report has been discussed with the Chief Probation Officer and the Business Manager of the City Hall Employees' Association, both of whom concur herein.

No further funds beyond those already approved by City Council on September 10, 1968, are required.

. . . Cont'd.

Board of Administration, December 13, 1968 JAN. 8. 1969 2
Regular Personnel

Clause No. 1 (Cont'd.)

Your Board

RECOMMENDS that

- (1) The foregoing recommendation of the Director of Personnel Services be adopted.
- (2) Class Specification No. 300, Probation Officer, Enforcement, be approved.
- (3) The Chief Probation Officer be authorized to implement this report.

(Copies of Class Specification No. 300, Probation Officer, Enforcement, are circulated for Council information.)

2. Classification and Salary Review -
Eight Positions, Business Tax Valuators,
Assessment Division, Finance Department.

The Director of Personnel Services reports as follows:

"At the joint request of the Assessment Commission and the Vancouver City Hall Employees' Association, I have reviewed the duties and responsibilities of the Business Tax Valuators I, II, III and IV.

(1) Business Tax Valuator I (Five Positions)

The incumbents of this class are responsible for appraising the annual rental value of smaller commercial property and some light industrial buildings for business tax purposes. A comparison of these duties and responsibilities with those of related internal positions indicates that one pay grade increase for this class is warranted, from Pay Grade 20 to Pay Grade 21.

(2) Business Tax Valuator II (One Position)

The Business Tax Valuator II is responsible for appraising the annual rental value of larger and more complex industrial property, some of which is owner-occupied, for business tax purposes. In consideration of positions of related difficulty and responsibility, upgrading of this class from Pay Grade 22 to Pay Grade 23 is recommended.

. . . Cont'd.

Board of Administration, December 13, 1968 3
 Regular Personnel

Clause No. 2 (Cont'd.)

(3) Business Tax Valuator III (One Position)

The incumbent of this position is responsible for supervising and training Business Tax Valuators I and II and determining the annual rental value of heavy manufacturing and industrial properties and other difficult improvements that are subject to payment of a business tax. The incumbent also works with the Business Tax Valuator IV in determining general policy, rating schedules, and other guidelines to be used for the assessing program each year. A review and comparison of this work with related internal classes indicates that it should be upgraded from Pay Grade 25 to Pay Grade 26.

(4) Business Tax Valuator IV (One Position)

The Business Tax Valuator IV is responsible for administering the Business Tax By-law, directing and planning the operations of the Business Tax Section, and appraising the most difficult properties covered by the By-law. A comparison of these duties and responsibilities with those of related internal classes, as for example, other senior valuators in the Assessment Division, indicates that no salary adjustment is necessary.

The recurring annual cost of this proposal at 1968 rates and including fringe benefits at 11% will be \$2,730*. The Comptroller of Accounts reports that the additional funds, estimated at \$1,463. for 1968 (6½ months) are available within the 1968 departmental budget.

* The recurring annual cost is calculated on the fifth step of the pay grade of the positions concerned.

This report has been discussed with the Deputy Director of Finance, the Assessment Commissioner and the Business Manager, Vancouver City Hall Employees Association, all of whom concur herein.

SUMMARY:

<u>Incumbent</u>	<u>Present Classification</u>	<u>Proposed Classification</u>	<u>Effective Date</u>
James W.L. Corral) Peter Ferrier) George D. Jackson) William R. Wallis) Norman Rogers)	Business Tax Valuator I Pay Grade 20 (\$518 - 622)	Business Tax Valuator I Pay Grade 21 (\$542 - 649)	June 16, 1968
John Sperring	Business Tax Valuator II Pay Grade 22 (\$566 - 678)	Business Tax Valuator II Pay Grade 23 (\$591 - 710)	June 16, 1968
Archibald Runcie	Business Tax Valuator III Pay Grade 25 (\$649 - 777)	Business Tax Valuator III Pay Grade 26 (\$678 - 815)	June 16, 1968
John MacDonald	Business Tax Valuator IV Pay Grade 28 (\$743 - 889)	No change	-

. . . Cont'd.

Board of Administration, December 13, 1968 4
 Regular Personnel

JAN 8 1969

Clause No. 2 (Cont'd.)

- Your Board RECOMMENDS (a) The foregoing recommendations of the Director of Personnel Services be adopted.
- (b) The necessary funds for the balance of 1968, estimated at \$1,463. be made available from the Departmental Budget.
- (c) The Assessment Commissioner be authorized to implement this report.

3. Classification and Salary Review -
 One Position - Clerk III,
 Purchasing Division, Finance Dept.

The Director of Personnel Services reports as follows:

"At the request of the City Purchasing Agent, I have reviewed the duties and responsibilities of the above position, occupied by Harry V. Ruck.

On June 13, 1968, City Council adopted a report of the Director of Finance recommending that the City's present manual system of accounting for its capital assets (other than land and buildings) be mechanized using data processing equipment. A major aspect of this new inventory control system involves the development and use of a set of numerical codes which will identify each item of inventory by a variety of different factors. The City Purchasing Agent has assigned Mr. Ruck the task of determining the necessary sub class codes within a predetermined set of primary codes on a temporary basis from September 3 to December 31, 1968. Mr. Ruck performs this work in close conjunction with the Data Processing Division, and supervises two temporary Clerk Typists who are assisting him. This work is above the scope of the class specification for Clerk III, consequently I recommend that Mr. Ruck be paid two pay grades extra for the additional responsibilities.

The Comptroller of Accounts reports that the additional funds, estimated at \$218. including fringe benefits at 11% for 1968 (four months) are available within the 1968 Departmental Budget.

This report has been discussed with the City Purchasing Agent, the Director of Finance, and the Business Manager, Vancouver City Hall Employees' Association, all of whom concur herein.

SUMMARY

<u>Incumbent</u>	<u>Present Classification</u>	<u>Proposed Classification</u>	<u>Effective Date</u>
H.V. Ruck	Clerk III Pay Grade 17 (\$453 - 542)	Clerk III Pay Grade 17 (\$453 - 542) plus two pay grades for additional responsibilities.	Temporary from Sep- tember 3, 1968 to December 31, 1968. "

- Your Board RECOMMENDS (1) That the foregoing recommendations of the Director of Personnel Services be adopted.
- (2) That the necessary funds for the proposed increase, estimated at \$218. be made available from the Departmental Budget.
- (3) That the City Purchasing Agent be authorized to implement this report.

* * * * *

JAN 8 1969

BOARD OF ADMINISTRATIONPERSONNEL MATTERSSUPPLEMENTARY REPORTJANUARY 3, 1969

The following is a supplementary report of the Board of Administration re Personnel Matters:

RECOMMENDATIONS

1. Intermittent Leave of Absence Without Pay
To Attend Post Graduate University Courses -
Mrs. Lynn Maranda, Collections Assistant,
Museums Department.

The Director of Personnel Services reports as follows:

"The Director of Museums informs me that he wishes to alter the working hours of Mrs. Lynn Maranda, Collections Assistant, to enable her to attend regular U.B.C. classes to obtain a Masters Degree. Absence would be limited to two afternoons, or approximately six hours, per week. To avoid having this employee work an excessive number of hours in any week, he considers the optimum arrangement to be a readjustment of her working hours on the basis of a full year, rather than each month. Part of such an arrangement would be an undertaking by Mrs. Maranda to remain with the Museums Department for a period of one year after obtaining her Masters Degree.

Your Board

RECOMMENDS: that Mrs. Lynn Maranda, Collections Assistant, be authorized

- (1) to take intermittent Leave of Absence Without Pay to attend post graduate university courses between September 1968 and April 1969.
- (2) to take Leave of Absence With Pay for writing examinations (Limited to two attempts at any one subject or course year).

that the following regulations shall not apply:

- Reg. 130-6(a) - Effect of Leave of Absence on Vacation Allowance
- Reg. 130-9(d) - Vacation Before Leave of Absence Without Pay
- Reg. 130-10 - Effect of Leave of Absence on Increment Dates.

provided:

- such courses deal with subject matters pertaining to her work;
- no more absence be required than one full or two half-days per week;
- no overtime be the result of her intermittent absences;
- absences be reported on monthly attendance sheets and monthly salary payments adjusted accordingly.

2. Salary and Classification Review -
Administrative Assistant - Parks
(presently occupied by N. Crawford)

The Director of Personnel Services reports as follows:

"At the request of the Superintendent of Parks, I have reviewed the duties and responsibilities of this position in the Board of Parks and Public Recreation, in light of the fact that it will be vacated on December 30, 1968.

This position involves assisting the Superintendent of Parks and the Deputy Superintendent with the resolution of administrative and organizational problems throughout the Park system, and relieving them of detail. The preparation of a variety of reports and recommendations regarding procedural and administrative assignments is also entailed.

Accordingly, I have prepared a revised and retitled Class Specification of Assistant to the Superintendent of Parks, Class No. 698-2, which more adequately describes the position as performed, and as envisaged when the Administrative Assistant - Parks position was originally established by City Council on February 28, 1967. No change in pay grade is contemplated.

I therefore recommend the approval of Class Specification No. 698-2, Assistant to the Superintendent of Parks, Pay Grade 28 (\$743-889) replacing Class Specification No. 698-1, Administrative Assistant - Parks, Pay Grade 28 (\$743-889) which is to be abolished, effective December 30, 1968. Copy of proposed Class Specification No. 698-2 is circulated.

This position is excluded from Union jurisdiction.

This recommendation was approved by the Board of Parks and Public Recreation at its meeting of December 16, 1968, and the report has been discussed with the Superintendent of Parks who concurs herein.

SUMMARY:

<u>Incumbent</u>	<u>Present Classification</u>	<u>Proposed Classification</u>	<u>Effective Date</u>
N. Crawford	Administrative Assistant - Parks Pay Grade 28 (\$743 - 889)	Assistant to the Superintendent of Parks Pay Grade 28 (\$743 - 889)	Dec. 30, 1968. "

Your Board

- RECOMMENDS (1) That the foregoing recommendations of the Director of Personnel Services be adopted.
- (2) That Class Specification No. 698-1 be abolished.
- (3) That Class Specification No. 698-2 be approved.

* * * * *

For adoption see page 697

JAN 8 1969

BOARD OF ADMINISTRATIONPROPERTY MATTERSJanuary 3, 1969

The Board considered matters pertaining to Properties and submits the following report:

S U N D R I E SRECOMMENDATIONS

1. Acquisition for Replotting
6202 Arlington Street

The Supervisor of Property and Insurance reports as follows:

"Lots 67 and 68, Blks. 3 and 4, N.E. $\frac{1}{4}$ D.L. 339, being 6202 Arlington Street, are required in connection with a scheme of subdivision in the area bounded by 46th Avenue, Arlington Street, Frontenac Street and the lane north of 47th Avenue pursuant to Item 4, Property Matters, July 8, 1964, confirmed by Council July 14, 1964. This area is subject to a special survey and the subject property is the last remaining property required for the aforesaid scheme of subdivision.

These premises comprise a one-storey frame dwelling with basement, erected in 1912 on a corner site 90' x 69.6', zoned R.S.-1. This site is bounded on the east by an unopened street allowance. The dwelling has a floor area of 840 square feet, concrete foundation, patent shingle roof, wood shingle and siding exterior, contains five rooms, four plumbing fixtures and is heated by a wood and coal fired hot air furnace. Also located on the property are separate single and double frame garages. All buildings are in poor condition.

Following negotiations, the owners have agreed to sell for the sum of \$14,500.00 as of December 31, 1968 subject to rent-free possession until January 15, 1969 and the owners reserving the right to remove the double garage. The value of this garage is not included in the settlement. The foregoing price is considered to be realistic and is supported by independent appraisals. This final purchase completes the required assembly of land and will now enable the special survey to be concluded followed by resubdivision.

RECOMMENDED that the Supervisor of Property and Insurance be authorized to acquire this property for the sum of \$14,500.00 on the foregoing basis chargeable to Property Purchases for Resale, code number 4905/177 and to proceed with demolition when the dwelling is vacated."

Your Board

RECOMMENDS the foregoing recommendation of the Supervisor of Property and Insurance be adopted.

2. Lease Renewal of Rupert Street End,
North of C.P.R. Right-of-Way

The Supervisor of Property and Insurance reports as follows:

"Council, on October 21, 1958, approved a renewal of the above mentioned lease to Alberta Pool Elevators Limited for a 10 year period from September 24, 1958 at a yearly rental of \$385.00. The lease expired on September 23, 1968 and the Supervisor of Property and Insurance has reviewed the rent and has recommended an increase to \$457.00 per annum plus an amount equal to General, School and Local Improvement taxes as if levied. This would result in a total rent of \$679.14 based on 1968 assessments and mill rates.

cont'd.....

JAN 8 1969

Item No. 2 (cont'd)

The City Engineer has indicated that he would approve a further 10 year lease subject to a review in 5 years.

Alberta Wheat Pool in a letter dated December 13, 1968, have indicated that they are agreeable to a renewal of the lease under these conditions.

RECOMMENDED that the lease of the Rupert Street End, north of the C.P.R. Right-of-Way to Alberta Pool Elevators Limited be renewed subject to the following conditions:

- a) Lease to be for a 10 year period from September 24, 1968 subject to a review in 5 years.
- b) Rent to be based on \$457.00 per annum plus an amount equal to General, School and Local Improvement taxes as if levied.
- c) Remaining terms and conditions as contained in lease dated October 24, 1958."

Your Board,

RECOMMENDS the foregoing recommendation of the Supervisor of Property and Insurance be adopted.

3. Rental Review - Portion of E66' of Sub. D, North of Lots 5 & 6, Area Situated North of Rogers Street End

The Supervisor of Property and Insurance reports as follows:

"By Council resolution dated February 4, 1958 the City entered into a lease with Buckerfields Ltd. for a period of 20 years commencing September 1, 1953, subject to review at five year intervals, for a portion of E 66' of Sub. D, North of Lots 5 & 6, Blk. 1, Sub. K, D.L. 182.

The Supervisor of Property and Insurance upon review of the current rental has recommended an increase from the current flat rate of \$584.00 per annum to a market rate of \$1,000.00 per annum plus an amount equal to the estimated taxes, adjusted each year when the mill rate and the assessed value for that year are determined. Based on 1968 taxes of \$487.00 the gross annual rental is \$1,487.00.

RECOMMENDED that the aforementioned rental increase be approved for the remaining five year period effective September 1, 1968."

Your Board,

RECOMMENDS the foregoing recommendation of the Supervisor of Property and Insurance be adopted.

4. Expropriation - S.E. Sector 6658 Toderick Street

The Supervisor of Property and Insurance reports as follows:

"Reference is made to Item 4, Property Matters, September 20, 1968, confirmed by Council September 24, 1968, approving the expropriation of Lot 7, Block 4, N $\frac{1}{2}$ of SW $\frac{1}{4}$ D.L. 339, being 6658 Toderick Street, the owners having refused an offer of \$11,000.00.

cont'd.....

Board of Administration , January 3, 1969 JAN . 8 1969 . . . 3
 Property Matters

Item No. 4 (cont'd)

These premises comprise a 1 storey frame dwelling with a main floor area of 748 sq. ft. erected in 1939 on a site 32' x 130', zoned R.S. 1. The dwelling contains 4 rooms, 5 plumbing fixtures, has a patent shingle roof, shakes on the exterior walls, a concrete foundation and is heated by an automatic oil furnace. While structurally sound this building has been poorly maintained. Same is occupied by the owners.

Following service of a Notice of Expropriation, negotiations have continued between the owners and the City Solicitor. By letter dated December 11, 1968, the City Solicitor advises in part as follows:

'After service of the Notice of Expropriation had been effected, the owners were approached to allow the City's crews to enter the property, firstly for survey purposes, secondly for road construction, and latterly for sewer installation. Permission was granted for the first two work projects, but Mr. Sturrock objected to the sewer crew entering the property.

To avoid the costs of having the continuity of the work disrupted, I applied to the Court for an order to allow the City to proceed with the sewer installation through the property and also for the Sheriff to be in attendance, through his officers, to put down any resistance which the owners might make to such entry.

The Survey Branch of the Engineering Department is desirous of completing its resubdivision of the area in which the subject property lies, and to effect the registration thereof at an early date. I have requested the owners to co-operate with the City by giving a conveyance of their property to the City at this time and to leave the matter of compensation to be settled at a later date. Mrs. Sturrock is agreeable, but Mr. Sturrock has refused to accede to this request.

It would, therefore, appear to be necessary to apply to the Court for a vesting order so that all the lots in the replotting project area may be consolidated into one parcel and thence resubdivided.

Accordingly, I would request that you bring this matter to the attention of our Board of Administration with the object of obtaining confirmation of the action taken to gain entry to the property and authority to apply to the Court for an order to vest the property in the name of the City.'

RECOMMENDED that the Corporation Counsel be authorized to apply for a vesting order in accordance with the foregoing report."

Your Board,

RECOMMENDS the foregoing recommendation of the Supervisor of Property and Insurance be adopted.

For adoption see page(s)7.....

OFFICIAL TRAFFIC COMMISSION

A meeting of the Official Traffic Commission was held in No. 2 Committee Room City Hall on Wednesday, December 18, 1968 at approximately 2:00 p.m.

PRESENT: Alderman M. Linnell, Chairman
Alderman H. Rankin
Commissioner L. E. Ryan
Mr. R. C. Boyes, Director of Traffic
Superintendent A. E. Oliver,
City Police Department
Mr. A. S. K. Cook, City Prosecutor's Office
Mr. John Mulberry, Law Department

ALSO

PRESENT: Mr. C. H. Shoemaker, Vancouver School Board
Mr. R. L. Greenwood, Vancouver Traffic and
Safety Council
Mr. J. H. Intihar, B.C. Hydro & Power Authority
Mr. Paul Coombs, Downtown Business Association
Mr. J. Thomson, Downtown Business Association
Mr. L. H. Thorlaksson, Downtown Business Association
Mr. E. R. Gregory, Amalgamated Transit Union
Division 101
Mr. L. Doyle, Amalgamated Transit Union,
Division 101

CLERK: D. Scott

Adoption of Minutes

The Minutes of the meeting held November 27, 1968, were adopted.

The meeting was held to discuss transit matters only. The following subjects were discussed.

1. No Stopping - 7:00 a.m. to 6:00 p.m. on Sections of Robson, Denman and Davie Streets

At a meeting of the Official Traffic Commission held October 16, 1968, the matter of no stopping - 7:00 a.m. to 6:00 p.m. on sections of Robson, Denman and Davie was referred to the Officials for further report particularly as to its effect on bus travel time.

The City Engineer in a report dated December 10, 1968, advised that parking is presently permitted on Robson, Davie and Denman during the base period, but is prohibited in the "outbound" direction during the evening rush period. Checks were made jointly by the Engineering Department and B.C. Hydro to determine how much delay buses are experiencing which might be eliminated by all day parking restrictions, and whether buses are experiencing delay in the rush hours which could be reduced by "no stopping" rather than "no parking" regulations. It was revealed that during the base period buses experienced no significant delays with parking permitted, and during the rush period no buses were observed to be delayed by vehicles stopping in the rush hour parking prohibitions.

The City Engineer recommended that no further restrictions or changes in the parking restrictions at Robson, Davie and Denman streets be implemented at this time.

The Director of Traffic, with the use of maps, explained what parking prohibitions existed and advised that some complaints had been received with respect to the full time parking prohibitions on the approaches to the intersections on the north side of Robson between Hornby and Howe Streets.

Mr. J. Intihar, of B.C. Hydro, spoke to this matter and Mr. E. R. Gregory, of the Amalgamated Transit Union, stated he felt checks should be taken in the summer months as the traffic pattern was much heavier during this period

RECOMMENDED that the report of the City Engineer dated December 10, 1968, be adopted and that this matter be brought up at an Official Traffic Commission meeting in May of next year.

The Chairman advised of a complaint she had received from Mr. F. W. Blake of the B.C. Automobile Association who stated he represented 165,000 members. The specific complaint was that drivers entering Denman Street from side streets could not legally get into the centre lane in order to cross the bridge due to the "Right Turn Only" signing that has been placed on Denman Street at Robson Street. This complaint was referred to the Director of Traffic who advised he would assess the situation.

2. Parking Restrictions on Major Transit Routes in the Downtown Area.

At the Commission meeting on October 16, 1968, the City Engineer was instructed to report back on the experience with parking prohibitions instituted during the Christmas rush period on Granville and Hastings Streets and a portion of Georgia Street.

(a) Hastings and Granville Streets

The Director of Traffic discussed the City Engineer's report dated December 10 and advised that during the period of Christmas traffic regulations parking is prohibited on the north and south sides of Hastings Street from Carrall to Howe Streets and on both sides of Granville Street from Hastings to Robson. Checks were taken jointly by the Engineering Department and the B.C. Hydro before and during the Christmas traffic regulations to determine the effect of these parking prohibitions on bus travel time. Traffic conditions in the downtown area on the dates on which these checks were made were considered to be typical and the results indicate there was no significant increase in travel time with parking prohibited.

It was noted that with curb parking prohibited, buses still travel in the second lane, since the commercial zones are constantly occupied. Although some improvement in travel times might be achieved by eliminating all 22 special zones on these two streets, this would eliminate all opportunity for street loading access to the abutting businesses, and this is not considered a practical arrangement.

The City Engineer did not feel the benefit derived from eliminating 140 parking spaces on these streets was clearly indicated, however the matter was submitted for the consideration of the Commission.

Mr. Norman C. Kliman, Barrister, representing merchants in the 700 block Granville Street advised in a communication dated December 17th, 1968, that the merchants in this block were experiencing a substantial loss in their Christmas business due to the parking prohibitions and requested this matter be given immediate attention.

Mr. Intihar presented a table of comparative average sectional travel times in this area. The representatives of the B.C. Hydro and the Amalgamated Transit Union spoke in favour of the permanent elimination of the parking spaces in this area on Granville Street and Hastings Street and stated their reasons. Mr. Paul Coombs of the Downtown Business Association advised that while it was appreciated that some short term convenient parking would be eliminated, from an overall standpoint, the continued parking prohibition appeared to be desirable. However he felt that consideration should be given to providing more off street parking and that cars should be permitted to load and unload passengers on these sections of Granville and Hastings Streets. It was pointed out that stopping for the purpose of loading or unloading of passengers is permitted.

After further discussion it was,

RECOMMENDED

(i) that the communication from Mr. Norman C. Kliman dated December 17, 1968, be received.

(ii) that the parking prohibitions put into effect during the Christmas period on Granville and Hastings Streets be continued.

(iii) that further checks be taken in this area and the situation reviewed in three months' time.

(iv) that ~~in the meantime~~, the actual removal or the hooding of the meters be left to the discretion of the City Engineer.

(b) Georgia Street

In his report of December 10, 1968, the City Engineer advised that parking was prohibited on the north side of Georgia Street from Granville to Howe as part of the Christmas regulations. Observations following the removal of parking indicate that buses merged into the second lane at Granville Street and did not take advantage of the cleared bus lane and therefore the clearance of the curb lane does not appear to be warranted.

RECOMMENDED that this parking prohibition be removed at the end of the Christmas season.

3. Traffic Congestion on Cordova Street at Eatons Store

Mr. Coombs brought to the attention of the Commission the traffic congestion that exists on Cordova Street at Eatons. He suggested a bus stop on Seymour Street between Hastings and Cordova with no bus stops on Cordova Street between Seymour and Richards. Buses from Seymour would turn east into the second lane (not the curb lane) and continue in this lane past Homer Street. He also suggested a bus stop on Cordova Street west of Seymour Street for buses turning off Granville on to Cordova. When leaving this bus stop buses will turn into second lane, same as buses turning off Seymour on to Cordova and remain in second lane until they pass the corner of Cordova and Homer. It was pointed out that a similar suggestion had been made to Eatons before and that there were objections raised in that there was no shelter on this side of Eatons store and only one entrance to the store.

RECOMMENDED that Mr. Intihar, Mr. Gregory and the Director of Traffic should meet with Eatons management to discuss this matter again for report back.

4. Signing of Seymour Street from Smythe to Hastings Streets

Mr. J. Thomson of the Downtown Business Association suggested certain street signs be placed on the east side of Seymour Street which would read: "Curb lane for buses only and cars making right turns". These signs to be placed on the intersections of Smythe, Georgia, Dunsmuir and Hastings. He further suggested that as no right turns are made on Robson and Pender before coming to these corners, curbs would be used for buses only.

RECOMMENDED that this matter be referred to the Director of Traffic to take into account when making his review of the exclusive bus lane on Seymour from Hastings to Cordova.

The meeting then adjourned.

